



**FACULTY CLUB
INDIAN AGRICULTURAL RESEARCH INSTITUTE
NEW DELHI - 110 012**

PROFORMA FOR THE BOOKING OF HALLS

1. Name
2. Designation
3. Official Address (Please attach a photocopy of the official identity card)
4. Phone: _____ E-mail: _____
Residential Address: _____
5. Type of membership desired (Please tick):

Member	Life / Annual
Non Member	
6. Reason for which the faculty club premises is desired: Birth Days/ Anniversary/
Engagement/reception/any other
7. Please give brief detail of the function, DATES REQUIRED with TIMING:
8. Hall requirements: Dining Hall (Ground floor)/Lounge (1st Floor) /TT Hall (First floor)
9. Booking and security fee payment details:
Cheque numbers and date: _____ and _____
Amount (Rs).....and (As per the applicable fee)
Bank drawn: _____ Account Number: _____

Certified that the above given particulars are true to the best of my knowledge and I undertake to abide by all the rules and regulations of the faculty club, IARI which have been clearly informed by the Secretary and understood by me.

(Signature of the Applicant)

Approval of the Secretary, Faculty club

Club premises booking is valid only for family function of the applicant and his/her immediate family. Logistic charges to be obtained from the Secretary are payable in favor of "The Secretary, Faculty club, IARI". The charges are valid till 10 PM for the day of the booking.

A separate cheque as security deposit: Rs 3000 (Refundable after necessary deductions in lieu of any damage to the club facility or the fines if any).

- PLEASE RESTRICT THE USE OF FACULTY CLUB PREMISES TO THE BOOKED HALL ONLY.
- PERFORMING RITUALS (HAVAN/ COLOR)/ACTS THAT MAY DAMAGE THE CLUB PROPERTY IS PROHIBITED AND PUNISHABLE.
- USE OF GARDEN/LAWNS OF THE FACULTY CLUB IS STRICTLY PROHIBITED.

For Details Contact: Dr Vijay Poonia, Division of Agronomy, IARI, New Delhi, 7838205149 (M),
Email: vpooniya@gmail.com